

Welcome to Google Meet.

Please follow the rules for Google Meet etiquette to make sure everybody gets the most out of this session.

Respect privacy: Set up in a place where you can hear well and there is nothing inappropriate in the background. Don't take photos or videos to share elsewhere and make sure you are suitably dressed.

Be punctual: Log in to Google Classroom 5 minutes before your session.

<u>Mute yourself:</u> When you enter a meeting, mute yourself (if you are not already muted).

<u>Wait your turn</u>: Wait for the teacher to ask you to unmute yourself before speaking. If you have something to say, put your thumbs up or press the 'hand up' button at the bottom of the screen.

<u>Camera on or off</u>: Make sure you decide before the lesson whether you want the camera on or off. We understand you might be shy and we don't mind either way but switching between can be distracting.

Remember our school rules: Be Safe, Be Kind, Be Respectful: If somebody is speaking, listen to them. Look at the screen and show good manners. Remember, this is your classroom so behave in the same way that you would there ©