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THE BROW COMMUNITY PRIMARY SCHOOL POLICY DOCUMENT

REGISTER OF PUPILS ATTENDANCE

Author	Title	Date Authorised	Review Schedule (Years)	Review Date
Lindey Webb	21. Register Of Pupils Attendance	Nov 19	1	Nov 2020

The Governing Board of The Brow fully recognise the link between attendance and performance.

Governors require school to keep an attendance register, and prescribe the particulars that must be contained in the register using the SIMS system.

We also have prescribed when leave of absence from the school may be granted. (see Leave of term-time Absence Policy)

We have also made provision for the inspection of the registers and set out the circumstances in which returns, known as the school census, as to the contents of the register will be made to the local education authority.